

BID INFORMATION MEMORANDUM

Fixed Price Competitive Bid Solicitation

Remedial Action Plan Design Finalization, Rap Implementation, Attainment
Demonstration, Remedial Action Completion and Restoration Activities

United Refining Kwik Fill M-90 Site

1322 South 2nd Street

Clearfield, Clearfield County, Pennsylvania

16830PADEP Facility ID #17-14821; USTIF Claim #2008-034

USTIF understands and appreciates the effort necessary to prepare a well-conceived response to a bid solicitation. As a courtesy, the following summary information is being provided to the bidders.

Number of firms attending pre-bid meeting: 10

Number of bids received: 7

List of firms submitting bids:

- Compliance Environmental Services
- Environmental Alliance, Inc.
- EnviroTrac, Ltd.
- Groundwater & Environmental Services, Inc.
- Kleinfelder East, Inc.
- Letterle & Associates, LLC
- Moody and Associates, Inc.

This was a defined Scope of Work bid and so price was the most heavily weighted evaluation criteria. The range in price between the seven evaluated bids was \$260,308 to \$549,820. Based on the numerical scoring, one of the seven bids was determined to meet the “Reasonable and Necessary” criteria established by the Regulations and was deemed acceptable by the evaluation committee for USTIF funding. The claimant reviewed and selected the acceptable bid.

The selected bidder was Letterle & Associates: Bid Price - \$260,307.59.

The attached sheet lists some general comments regarding the evaluation of the bids that were received for this solicitation. These comments are intended to provide information regarding the bids that were received for this solicitation and to assist you in preparing bids for future solicitations.

GENERAL COMMENTS REGARDING EVALUATED BIDS

- Bid responses should describe in detail each of the SOW tasks as well as describe and apply the bidder's conceptual site model interpretation as it pertains to conduct of the proposed SOW.
- Bid responses should identify unit cost rates for labor, other direct costs, and equipment, as well as proposed mark-ups on other direct costs and subcontracted services for all base and contingency SOW tasks.
- Bid responses should avoid referencing extremely narrow or unreasonable assumptions. Special conditions and exemptions may make the bid response too difficult to evaluate and may result in the bid response being deemed "unresponsive."
- Bid responses should describe protocols for coordinating, managing and completing the proper management, characterization, handling, treatment, and/or disposal of all impacted soils, water, and derivative wastes generated during the implementation of this SOW in accordance with standard industry practices and applicable laws, regulations, guidance, and PADEP directives.
- Bid responses should include necessary, reasonable, and appropriate project planning and management activities until the SOW specified in the executed Fixed-Price Agreement has been completed. Such activities include client communications/updates, meetings, record keeping, subcontracting, personnel and subcontractor management, quality assurance/quality control, scheduling, and other activities (e.g., utility location, etc.).
- The qualifications section of bid responses should include brief resumes of project staff that include education and work experience.
- All bids had properly completed standardized bid forms.